

CONCORD FARMERS MARKET SAFETY RULES

General

These safety procedures are site specific for stallholders and the public attending the Concord Farmers Market (CFM).

These procedures, which also form part of the 'Market Rules for Stallholders', cover the hazards, control measures and site safety rules that apply to each area of the Market site.

Weather

The Market operates from 9.00am to 1.00pm on the first and third Sunday of every month, except January. These trading days are notified on the CFM website. The Market operates in all weather – rain, hail or shine! In the event of excessive inclement weather the Market Manager has the right to suspend trading if conditions cause for an unsafe environment.

Vehicle Access and Traffic Control

Vehicle entry and exit to/from the Market site is only via Crane Street, Concord. All vehicles entering the site are required to observe a 10 km/hr speed limit at all times, and to adhere to traffic control signs and barriers. All vehicles must follow the 'one way' route at the Market site, as signposted.

Emergency Evacuation and Assembly Area

In the event of an emergency, all personnel attending the Market are required to strictly follow the directions given by the Market Manager (or Deputy Market Manager).

The Emergency Assembly Point for this site is located at Cintra Park oval next to Concord High School. You will be notified of any requirement to evacuate by the Market Manager (or Deputy Market Manager) raising the alarm and directing you to evacuate. You should move to the Assembly Point unless instructed to do otherwise. In the event that an emergency vehicle is required to enter the site, the Market Manager, who will be contactable via the CFM Information Stall and will direct a person to the vehicle entry point to assist with directing the emergency vehicle to the required location.

First Aid, Fire Extinguishers

A First Aid Kit and fire extinguisher(s) are located at the CFM Information Stall.

Fuel and Chemical Stores

Any stallholder bringing potentially dangerous chemicals to the Market site (such as fuels and oils) must notify the Market Manager (or Deputy Market Manager) and provide a copy of the product Material Safety Data Sheet (MSDS).

Identifying Hazards and Risk Assessment

A risk assessment has been prepared for the Market site and is available to stallholders.

Vehicle Movements

Other than Emergency Service Vehicles, only stallholders may bring vehicles onto the site and must obey a 10 km/hr speed limit at all times. Where reversing cannot be avoided, another person should spot for pedestrians. Vehicles entering the site must be in position with the engine off prior to the commencement of the Market, and may only leave once the Market is closed. No stallholder vehicles may move within the site during Market opening times.

Toilet Facilities

Toilet facilities are located at Cintra Park, across the bridge and adjacent to the netball courts. Signage to the toilets is displayed.

Drinking Water

Fresh drinking water is available from the toilet block and from a tap located centrally in the car park.

Canopies, Tents and Fasteners

Stallholders are to secure sites against wind, rain and storm events. In extreme weather conditions, the Market Manager may decide to cancel the Market for that particular day or suspend trading if conditions are cause for an unsafe operating environment. Tent/canopy legs are to have weight restraints to ensure stability and prevent 'fly aways' that could cause significant damage. All ropes used are to have high visibility ribbons attached. Ropes are not to be strung or anchored in high pedestrian areas, and all tent pegs/stakes are to be covered with plastic or cloth protection in case any person falls on them.

Power Lines and Electrical Equipment

All shelters, equipment, fittings or materials used at the Market are subject to an electrical safety inspection. The outward sign of electrical compliance with the Act will be an Electrical Test Tag to AS3760. All leads and cables must be secured in a manner so as not to create trip hazards.

If any shelters, equipment, fittings or materials are deemed not to comply with OH&S regulations, or are considered to be unsafe for any reason, they shall be removed from the site at the expense of the Vendor.

Injury

Any injury, regardless of how minor, must be reported to the Market Manager who will assist in organising first aid and record the details of the injury.